

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M13-228]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

SP-038-DLS-CCL: Clarification of the requirements in 9 A.A.C. 5, Article 6, for children with special needs who may require diapering

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance and effective date: July 1, 2013

3. Summary of the contents of the substantive policy statement:

The purpose of this substantive policy statement is to clarify the requirements in *Arizona Administrative Code*, Title 9, Chapter 5, Article 6, related to diaper changing areas for children with special needs who may require diapering.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Cara Christ, M.D., Assistant Director
Address: Arizona Department of Health Services
Division of Licensing Services
150 N. 18th Ave., Suite 510
Phoenix, AZ 85007

Telephone: (602) 364-3064

Fax: (602) 364-4808

E-mail: Cara.Christ@azdhs.gov

or

Name: Thomas Salow, Manager
Address: Arizona Department of Health Services
Office of Administrative Counsel and Rules
1740 W. Adams St., Suite 203
Phoenix, AZ 85007

Telephone: (602) 542-1020

Fax: (602) 364-1150

E-mail: Thomas.Salow@azdhs.gov

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Arizona Department of Health Services website by selecting the appropriate link under "Division of Licensing Services" at http://azdhs.gov/diro/admin_rules/substantive_DLS.htm or from the Arizona Department of Health Services, Office of Child Care Licensing, 150 N. 18th Ave., Suite 400, Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.